

STATE BOARD OF LIBRARY EXAMINERS MEETING

September 29, 2017

Baton Rouge, La

10:00 am

CALL TO ORDER

The State Board of Library Examiners of the State Library of Louisiana, in accordance with the provisions of Louisiana Revised Statutes of 1950, Title 25, Chapter 3, Section 222, held a meeting at the State Library of Louisiana, Baton Rouge, on September 29, 2017, with the following members present:

Amanda Taylor, Chairman
Meg Placke, Secretary
Dorothy White

PUBLIC COMMENT

There were no members of the public in attendance.

APPROVAL OF AGENDA

Amanda Taylor called for a motion to approve and adopt the agenda as presented. Motion was offered by Dorothy White and seconded by Meg Placke, so carried.

MINUTES

On a motion offered by Dorothy White and seconded by Amanda Taylor, minutes were approved.

OLD BUSINESS

None

NEW BUSINESS

Applicant withdrew from the test, so the test was not administered.

The Board reviewed the requests for renewal of Executive Certificates. After review, it was found that Continuing Education requirements had been met. Dorothy White made the motion and Amanda Taylor seconded; thus, the motion was carried to renew certification for the following candidates until 2022:

Charlotte Bourg
Charles Brown
Mary Cospers-LeBouef
Jeffrey Courouleau
Mary Foster-Galasso

Loretta Gharst
Marylyn Haddican
Kathleen Miles
Meg Placke
Bianca Roberts
Delbert Terry

The motion was made by Meg Placke and seconded by Dorothy White, thus carried, to retire the following files:

Dannie J. Ball
Mary Lindsay
Susanna LeBouef
Kay Dillard McKey
Lilly Smith

The next item of business was the development of the Board's record retention schedule. The draft schedule was discussed and it was decided that Score Sheets needed to be mentioned on the schedule. Meg Placke added this to the Completed Tests Series. With the change made, Dorothy White made the motion to send the State Board of Library Examiners Records Retention Schedule on to the State Archives for approval. Amanda Taylor seconded the motion, and it was carried.

The Board discussed the next test date. Meg Placke made the motion to not hold a test in December; Dorothy White seconded, and the motion carried. Discussion was held about the next test date. Meg Placke made the motion and Dorothy White seconded to hold the test on a Friday in April to avoid both the LLA and PLA Conferences which will be held in March. The official date is pending calendar consultation of a board member and will be announced later.

ADJOURNMENT

Amanda Taylor made the motion to adjourn and Dorothy White approved. There was no further business to discuss and the meeting adjourned at 12:48 p.m.